

UNITED DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CP-523

For: State and County Offices

Compliance Activities and Reporting Requirements

Approved by: Deputy Administrator, Farm Programs



1 Overview

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Background

Numerous programs, both standing and ad hoc, depend on accurate acreage reports to determine payments and eligibility. Assertive compliance activities continue to be required to:

- protect the integrity of programs
- ensure procedures are implemented
- confirm that data is recorded as accurately as possible.

Reduced compliance activity results in lack of credible data collected and increased potential for waste, fraud, and abuse.

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Purpose

This notice provides guidance to State and County Offices on timely completion of compliance activities.

2 Compliance Activities Must Be Complete

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Oversight

County and State Offices shall monitor compliance activities closely to ensure that timely compliance spot-checking and reporting requirements are met. While most compliance reports display 100 or a high percentage of completion, monthly Aerial and Automated Farm Inspection Reports reveal that some compliance activities are:

- incomplete
- not progressive
- not transmitted by the County or State Office.

Disposal Date

November 1, 2000

Distribution

State Offices; State Offices relay to County Offices

3 Compliance Reports

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Using Operating Plans

Annual State Operating Plans are required by procedures in 2-CP. Operating Plans are reviewed to assist in determining missing reports, aerial compliance equipment needs, reports and resources required by or available to other agencies, and as a resource for National Office compliance planning.

A review reveals that some States are **not**:

- completing and submitting an annual Operating Plan to the National Office
 - following the plan
 - specific or too vague in planning the use of aerial photography.
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Missing Compliance Data Reports

Receipts of Compliance Data Reports in the National Office have been late or missing because of:

- absence of transmission execution by County and/or State Offices
- transmission failure, known and unknown
- the absence of compliance activity.

Note: Both County and State Offices shall monitor the success of transmissions to determine corrective measures or Help Desk notification or assistance.

SED's will be notified by memorandum, telephone, or National Office notice of late or missing reports when **not** received by the latter of the deadline date or the receipt of reports in the National Office by using the Kansas City mainframe.

4 Automated Farm Inspection Selection (AFIS) Software for Crop Year 2000

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**June Delivery of
AFIS 2000**

The AFIS software for crop year 2000 is scheduled to be delivered to the field offices the last week of June.

Where needed, State Offices may authorize manual selections to ensure that small grain fields plowed for double cropping are spot-checked.

Additionally, AFIS 2000 will allow users to select a required farm and crop(s) for spotcheck.
